

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 271  
Bloomington, Minnesota**

**June 26, 2023**

I. ROLL CALL

Pursuant to due call and notice thereof, and there being a quorum present, the School Board meeting of Independent School District 271 was called to order by Chair Heather Starks at 7:00 p.m. on June 26, 2023, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106<sup>th</sup> Street, Bloomington, Minnesota.

Chair Starks acknowledged that Bloomington Public Schools rests on the traditional, ancestral and contemporary land of the Dakota. The name of our state is Mni Sota Makoce, Land where the waters reflect the skies or clouds. Mni means water; Sota means clear, but not perfectly so, cloudy. Makoce means a place, land, or country. Recognizing the land is an expression of gratitude and appreciation to those whose territory we reside on and a way of honoring the Indigenous people.

Members Present:

Heather Starks, Chair; Dawn Steigauf, Vice Chair; Mia Olson, Clerk; Matt Dymoke, Treasurer; Beth Beebe, Tom Bennett and Nelly Korman.

Administration Present:

Eric Melbye, Jenna Mitchler, Mary Burroughs, John Weisser and Rod Zivkovich.

II. PLEDGE OF ALLEGIANCE

Recited.

III. APPROVAL OF THE AGENDA

Matt Dymoke moved, Dawn Steigauf seconded, to approve the agenda. Motion carried unanimously.

Chair Starks called for a motion, under Minn. Stat. 13D.05, to continue the superintendent evaluation process in a closed session and discuss an extension of Dr. Melbye's contract as well as compensation for the contract extension. So moved by Matt Dymoke, seconded by Dawn Steigauf. Motion carried unanimously. The closed session will commence upon the conclusion of tonight's board meeting.

IV. RECOGNITION  
BEC TV

BEC-TV recently received awards from the *Upper Midwest Emmy Foundation* for the best Live Sports Production, with *two* BEC-TV productions tying for the honor. Schools from across the midwest competed for the *Student Production Awards*, which are given at both the High School and College level. Tom Ringdal, BEC-TV Director, is proud of his student volunteers who team together from all of Bloomington's Middle and High schools. Their skill and passion is clear as they work together to create award winning programming for our community. The two winning programs - BEC-TV's Football and Girls Hockey coverage -- were led respectively by student producers Malachi Martichuski (Kennedy senior), and Sofia Pehrson (Jefferson senior). Having tied as winners for the entire Midwest, both BEC-TV productions advance to vie for a national award from the Emmy organization. Each spring the Emmy Foundation also acknowledges an "AV All Star" - a student chosen from schools across the entire midwest who exemplifies excellence in working behind the scenes to make the magic of television happen.

This year BEC-TV's Malachi Martichuski was selected from students from across the midwest. Along with his work with BEC-TV, he helped reboot Kennedy's school news program as a club activity, and now helps lead nearly 20 students in producing "Eastside Edition" live to the school each week. This marks the 3<sup>rd</sup> consecutive time that a BEC-TV student has been honored with this exceptional award.

BEC-TV is part of Bloomington Schools, but funding for the entire operation comes from outside sources and funds they raise themselves. Students in grades 7-12 can participate at no charge. Over the years, BEC-TV has teamed with schools and students to produce and air over 30,000 different shows. This year, BEC TV will be celebrating 50 years.

V. SUPERINTENDENT'S REPORT

Superintendent Dr. Eric Melbye reported that elementary summer school programming, called Summer Quest, began on Tuesday, June 20, and will run through July 21. Summer Galaxy, a fee-based youth program for secondary students, which includes service learning opportunities, field trips and other daily activities, started on Tuesday, June 20. The American Indian Education summer program, Learning for Life, began today, June 26, and runs through July 21. The high school and CHOICE summer credit recovery programs have taken place throughout June. Extended School Year (ESY) services for students receiving special education services will run from July 5 through July 27.

Kids SAFARI began June 7 and has reported pre-pandemic numbers of registrations and average daily attendance where on average 445 children are in our care. SLAM (Summer of Laughs and Adventures) began June 20th at Olson Middle School. SLAM is a series of 4-day long camps and activities for children through Community Education that bring together a diverse list of enrichment opportunities over the summer for students entering grades K-8. The program is fee-based with a catalog that is sent home each spring. More than 100 camps are offered every summer.

Bloomington Public Schools is partnering with the City of Bloomington to host the Bloomington Learning Link Up on August 12 from 12 to 4 pm at the Kennedy High School athletic fields. The event will feature activities for the whole family and information about resources in our schools and community.

The Minnesota Department of Education (MDE) recognized 87 schools and six school districts for their successful work during the 2022-23 school year engaging in sustained PBIS implementation, an evidence-based framework for preventing problem behavior, providing instruction and support for positive and prosocial behaviors, and supporting social, emotional and behavioral needs for all students. BTC is one of the 87 schools recognized. This is the fourth year that the students and staff at BTC have been recognized for their successful work.

The early intervention team providing special education services for families and children ages birth through three years old will be coming to the end of their five-year grant cycle. Evidence-Based Quality Intervention Practices (EQIP) are practices that shift the manner in which services are provided to our youngest learners and their families.

The ECSE B-3 early intervention teams over the past five years have been participating in extensive training, coaching and reflective practice within their teams. They have shifted the focus of early intervention with families from an expert model, coming in to provide services, to a coaching model of working alongside families in order to build routines, deepen skills and practice with families as they learn from one another.

During the national conference in July, Rick Kaufman, Executive Director of Community Relations and Emergency Management, will be honored with the President's Award from the National School Public Relations Association. This is the highest award given to an individual. It is awarded to leaders who have made outstanding contributions to the field of educational public relations. Mr. Kaufman is nationally known for his expertise in school safety and emergency management.

Additionally, the Community Relations team will receive an Award of Excellence for the digital production of "Melbye Monthly." Kate Martin, Director of Marketing and Communications, will receive the award at the national conference.

In consultation with the School Board Chair, as we typically do for July, we need a motion to cancel School Board sessions scheduled for July 10 and July 24. So moved by Tom Bennett, seconded by Matt Dymoke. Motion carried unanimously.

In consultation with the School Board Chair, we need a motion to establish a business meeting of the School Board on August 14, at 7:00 pm. The meeting will be followed by the regularly scheduled study session of the School Board. So moved by Matt Dymoke, seconded by Dawn Steigauf. Motion carried unanimously.

In consultation with the School Board Chair, we need a motion to establish a School Board and Cabinet Retreat on August 17 at 11:30 am to set goals and plan for the 2023-2024 school year. The session will be held at Civic Plaza. So moved by Tom Bennett, seconded by Nelly Korman. Motion carried unanimously.

The 2023-2024 school year will begin prior to Labor Day. First day for students in Grades 6-12 is August 28. First day for students in Grades K-5 is August 29.

VI. PART A

1. *Board Business*  
Minutes

Personnel Actions

District Association  
Memberships  
2023-2024

- a. Minutes of the Regular School Board Meeting May 22, 2023.
- b. Licensed Personnel: Resignations, Leaves of Absence, Employments, Changes of Status, Rescission of Non-Renewal of Probationary Teachers. Administrative Personnel: Changes of Status. Independent Personnel: Resignations, Employment, Change of Status. Classified Personnel: Resignations, Employments, Changes of Status.
- c. RESOLVED, that the School Board of Independent School District 271 approves the following association memberships for the 2023-2024 school year: Minnesota School Boards Association, \$15,268.00 and Association of Metropolitan School Districts, \$11,860.00.

MSHSL Membership  
2023-2024

- d. RESOLVED, that the Governing Board of Independent School District 271 located in the State of Minnesota, delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League (League), and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.
- FURTHER RESOLVED, that John F. Kennedy High School and Thomas Jefferson High School are authorized by this Governing Board of said school district to renew membership in the League and authorizes participation in the approved interschool activities and athletics sponsored by said League and its various subdivisions. FURTHER RESOLVED, that this Governing Board adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same are published in the latest edition of the League's *Official Handbook*, on file at the office of the School District or as it appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board.

2. *Policy Approval*  
Policy 458

- a. RESOLVED, that the School Board of Independent School District 271 approves the revised Appendix to the Social Media Guidelines included in Policy 458, Employee Use of Social Media.

Policy 515

- b. RESOLVED, that the School Board of Independent School District 271 approves no change to Policy 515, Protection and Privacy of Student Records.

Policy 521

- c. RESOLVED, that the School Board of Independent School District 271 approves no change to Policy 521, Student Disability Nondiscrimination.

3. *Field Trips*

- a. RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

4. *Grants*  
Hennepin County  
Youth Music and Art

- a. RESOLVED, that the School Board of Independent School District 271 accepts funding from Hennepin County Youth Art and Music Grants in the amount of \$44,000 for a two-year contract term. This grant is for two awards—Kennedy High School and Valley View Elementary School. The School Board authorizes Superintendent Eric Melbye to sign contracts related to the two grants.

5. *Contracts/Agreements*  
Turnitin Services  
2023-2024

- a. RESOLVED, that the School Board of Independent School District 271 approves the Sales Order that includes Terms of Service Agreement with Turnitin for Jefferson High School and Kennedy High School. This order is effective October 10, 2023 through October 9, 2024.

Minnesota Historical  
Society 2023-2025

- b. RESOLVED, that the School Board of Independent School District 271 approves the Sales Order with Minnesota Historical Society for renewal of 6<sup>th</sup> grade Minnesota History Northern Lights eBook access. This order is effective July 1, 2023 through July 1, 2025.

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|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Learning A-Z<br>2023-2024                                             | c. RESOLVED, that the School Board of Independent School District 271 approves the Learning A-Z Sales Order that includes Terms of Service Agreement for elementary subscription. This order is effective July 14, 2023 through July 13, 2024.                                                                                                                                                                                                                      |
| Naviance by<br>PowerSchool<br>2023-2024                               | d. RESOLVED, that the School Board of Independent School District 271 approves the Naviance by PowerSchool Renewal, New Sales Order and Addendum to the Terms of Service Agreement between Independent School District 271 and PowerSchool effective July 1, 2023, through June 30, 2024.                                                                                                                                                                           |
| HTC/PSEO/BCCA<br>Amendment<br>2023-2024                               | e. RESOLVED, that the School Board of Independent School District 271 approves the Amendment for the PSEO contract with the State of Minnesota acting through its Board of Trustees of the Minnesota Colleges and Universities on behalf of Hennepin Technical College to provide PSEO instruction at the Bloomington Career and College Academy effective July 1, 2023 through June 30, 2024.                                                                      |
| HTC/PSEO/BCCA/<br>T2C 2023-2024                                       | f. RESOLVED, that the School Board of Independent School District 271 approves the PSEO contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271 to provide services known as T2C to Bloomington Career and College Academy students. The term of the PSEO Contract is effective July 1, 2023, through June 30, 2024. |
| BARR Secondary<br>Breakthrough<br>Subscription Amendment<br>2023-2024 | g. RESOLVED, that the School Board of Independent School District 271 approves the amended BARR Secondary School Breakthrough Subscription between the BARR Center, a Minnesota nonprofit corporation, and Independent School District 271 for Kennedy High School. The agreement is effective from July 1, 2023, through June 30, 2024.                                                                                                                            |
| TRIA Athletic Trainers<br>Kennedy High School<br>2023-2026            | h. RESOLVED, that the School Board of Independent School District 271 approves a three-year agreement with TRIA Orthopedics for Athletic Trainers at Kennedy High School. The term of the agreement is July 1, 2023, through June 30, 2026.                                                                                                                                                                                                                         |
| MN Alliance/Youth<br>AmeriCorps 2023-2024                             | i. RESOLVED, that the School Board of Independent School District 271 approves the Minnesota Alliance with Youth AmeriCorps Host Site Memorandum of Agreement for the 2023-2024 school year.                                                                                                                                                                                                                                                                        |
| NCC/Concurrent<br>Enrollment JHS<br>2023-2024                         | j. RESOLVED, that the School Board of Independent School District 271 approves the Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Normandale Community College for Concurrent Enrollment Programming at Jefferson High School for the 2023-2024 school year.                                                                                                        |
| NCC/Concurrent<br>Enrollment KHS<br>2023-2024                         | k. RESOLVED, that the School Board of Independent School District 271 approves the Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Normandale Community College for Concurrent Enrollment Programming at Kennedy High School for the 2023-2024 school year.                                                                                                          |
| Lease Change from<br>Sawitzke Enterprises<br>to Fabric Supply         | l. RESOLVED, that the School Board of Independent School District 271 approves the Assignment and Assumption of Lease Agreement between Sawitzke Enterprises, LLC and Fabric Supply, Inc. in accordance with the terms and conditions set forth and agreed to by the parties.                                                                                                                                                                                       |
| Supplemental<br>Student<br>Transportation                             | m. RESOLVED, that the School Board of Independent School District 271 accepts and approves the proposed supplemental student transportation services as follows:                                                                                                                                                                                                                                                                                                    |

Special Student Transportation Routes to Metropolitan Transportation Network (MTN), Fridley, MN at \$351.00 for driver per day, \$499.00 per day for busing and Septran Inc., Bloomington MN, at \$472.68 per day, 12-18 passengers. Supplemental Student Transportation to MTN, Fridley, MN at \$351.00 for driver per day and \$499.00 per day for busing. Septran Inc., Bloomington MN at \$472.69 per day for 70-72 passenger busing. Supplemental Charter Transportation to MTN, Fridley, MN at \$175.50 for driver per day and \$378.00 per day for busing. Short Term Routes to Collaborative Student Transportation of Minnesota (CST), Minneapolis, MN at \$124.00 per trip, 25 miles and \$2.50 per mile over. United Transportation Services, LLC, St. Paul, MN at \$290.00 per trip using van, \$360.00 per trip using 10 passenger vehicle. Twin City Transportation (TCT), Mendota Heights, MN at \$101.75 per trip. Pre-School Routes to MTN, Fridley, MN at \$175.50 for driver per day and \$245.00 per day for busing. TCT Inc., Mendota Heights, MN at \$222.00 per day, for 9 passengers, \$262.00 per day for wheel chair, 9 passengers. Septran Inc., Bloomington, MN at \$72.97 per day, 15-29 passengers.

- n. RESOLVED, that the School Board of Independent School District 271 approves the renewal of Frontline Technologies Group LLC financial planning model subscription. The renewal is for four years starting in 2023-24 and the fee will be \$18,636, a 4.0% increase the first year and a 5% increase per year, the following 3 years through 2026-2027.
- o. RESOLVED, that the School Board of Independent School District 271 approves the Joint Powers Agreement for the Metro South Adult Basic Education Consortium between Independent School District 271, Bloomington, Independent School District 272 Eden Prairie, Independent School District 273 Edina and Independent School District 280 Richfield. The term of this agreement is from the date of authorization of each respective member's School Board through June 30, 2024.
- p. RESOLVED, that the School Board of Independent School District 271 approves the Joint Powers Agreement for the Learning Exchange Consortium between Independent School District 271, Bloomington, Independent School District 272 Eden Prairie, Independent School District 273 Edina and Independent School District 280 Richfield. The term of this agreement is from the date of authorization of each respective member's School Board through June 30, 2024.
- q. RESOLVED, that the School Board of Independent School District 271 approves the renewal of the Memorandum of Understanding between Parents in Community Action, Inc. (PICA) and Independent School District 271 to help children transition to kindergarten from PICA Head Start and to track the progress of Head Start children throughout their elementary education. The Memorandum is effective from July 1, 2023 until June 30, 2024.
- r. RESOLVED, that the School Board of Independent School District 271 approves the renewal of a Letter of Agreement with Parents in Community Action, Inc. (PICA) to operate Head Start programs and other family and early childhood development programs within the District. Further, to facilitate the provision of such services, the District and PICA have entered into a License Agreement wherein the District has agreed to grant to PICA the use of classroom space at Pond and Southwood Learning Centers. The effective dates of both the Letter of Agreement and the License Agreement are from July 1, 2023 until June 30, 2024.

- PICA Services  
Special Needs Students  
at Southwood
- PhaseZero Recovery  
Services 2023-2024
- Maxim Staffing  
Solutions 2023-2024
- Student Teaching  
Gustavus 2023-2026
- Student Teaching  
Luther 2023-2026
- School Liaison Officers
- True North Consulting  
Fiber Pre-Design  
Planning
- True North Consulting  
Fiber Design  
Development (RFP)
- s. RESOLVED, that the School Board of Independent School District 271 approves the renewal of the Memorandum of Understanding between Parents in Community Action, Inc. (PICA) and Independent School District 271 to help facilitate the recruitment, enrollment and inclusion of children with special education needs into Early Head Start and Head Start programs at Southwood. The Memorandum is effective from July 1, 2023 until June 30, 2024.
- t. RESOLVED, that the School Board of Independent School District 271 approves the Provider Agreement for services with PhaseZero Recovery Services, LLC to provide staff training, family programming, in-school sessions, chemical health assessments and consultation with staff regarding chemical health and substance use. This agreement is effective from June 27, 2023 and shall remain in effect until June 30, 2024 unless otherwise mutually agreed upon.
- u. RESOLVED, that the School Board of Independent School District 271 approves the Staffing Agreement with Educational Institution and Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions to provide staffing for the Special Education and Health Services Departments. This Agreement is in effect for the time period of one calendar year starting June 26, 2023 through June 25, 2024 and will automatically renew at the end of the first year and each subsequent year unless terminated.
- v. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with Gustavus Adolphus College. The agreement will be in effect from July 1, 2023 through June 30, 2026.
- w. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with Luther College. The agreement will be in effect from July 1, 2023 through June 30, 2026.
- x. RESOLVED, that the School Board of Independent School District 271 approves the Agreement with the City of Bloomington to provide school liaison officers for the school district. The contact person for this Agreement is Rick Kaufman, Executive Director of Community Relations and Emergency Management. This Agreement shall remain in force and effect commencing from the effective date and continuing until July 31, 2028, unless terminated or amended pursuant to provisions of the Agreement.
- y. RESOLVED, that the School Board of Independent School District 271 approves the agreement with True North Consulting Group for Fiber Pre-Design, Coordination, and Schematic Design, an hourly consulting agreement not to exceed \$51,480.
- z. RESOLVED, that the School Board of Independent School District 271 approves the agreement with True North Consulting Group for the Fiber Design and RFP (Request for Proposal) Development not to exceed \$90,067.

6. *Finance*

Finance Reports  
Receipts &  
Disbursements

- a. Statement of Revenues and Statement of Expenditures April and May 2023.  
b. Receipts and Disbursements April and May 2023.

Beth Beebe moved, Matt Dymoke seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VII. PART B

District Insurance  
Vendors & Rates  
2023-2024

Nelly Korman moved, Tom Bennett seconded, that the School Board of Independent School District 271 approves the vendors and rates for District insurance for the 12-month period from July 1, 2023 to June 30, 2024, per the attached Memo.

1. RAS/First Dakota Indemnity Company – Workers Compensation Insurance Policy
  2. Kraus-Anderson Insurance – COMPTRON Workers Compensation Claims Management and Loss Prevention Program
  3. Markel Insurance Company – Blanket Accident Policy - Special Risk for Registered Volunteer Workers
  4. Travelers – Fiduciary Liability for Self-Funded Health Insurance Plan
- Motion carried unanimously.

On May 22, 2023, the Board approved a motion for vendors and rates for District group insurance. This is Part 2, which includes Workers Compensation (including Claims Management and Loss Prevention Program), Volunteer Workers/Blanket Accident, Fiduciary Liability, and ERISA Bond. The attached Memo provides the specifics of the recommended resolution, as well as significant background information.

Placement of a  
Tenured Teacher  
on Unrequested  
Leave of Absence

Mia Olson moved, Matt Dymoke seconded, that the School Board of Independent School District 271 hereby places Sara Wang on Unrequested Leave of Absence with the resolution attached hereto as Attachment 1.

BLOOMINGTON INDEPENDENT SCHOOL DISTRICT NO. 271  
Bloomington, Minnesota  
June 26, 2023  
Resolution – URLA

Mia Olson, Clerk introduced the following resolution and moved its adoption:

WHEREAS, the School Board of Independent District No.271 adopted a resolution proposing placement of Sara Wang on unrequested leave of absence on April 24, 2023, on the grounds of financial limitations; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Sara Wang by personal delivery on April 28, 2023; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the School Board provided she make a request in writing within fourteen days<sup>3</sup>, of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Sara Wang to the School Board's proposed action, and

WHEREAS, no written request for a hearing was received by the School Board or Superintendent from Sara Wang as of May 18, 2023; and

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave of absence constitutes acquiescence by Sara Wang to said placement on unrequested leave of absence;



BE IT HEREBY RESOLVED, by the School Board of Independent District No.271 that Sara Wang be and hereby is placed on unrequested leave of absence of 0.7 FTE as a teacher of Independent District No. 271 on the grounds of financial limitations at the end of the 2022-2023 school year effective June 30, 2023, in accordance with the District Master Agreement and pursuant to Minn. Stat. 122A.40, subd. 10.<sup>4</sup> without pay or fringe benefits.<sup>5</sup>

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher and that an affidavit of same be placed in her personnel file, together with a copy of the notice and resolution.

On roll call vote, all directors voted aye.

#### Donations

Mia Olson moved, Matt Dymoke seconded, that the School Board of Independent School District 271 accepts donations as indicated in the background, in the amount of \$45,163.15. Motion carried unanimously.

MONETARY--Donation of \$310.40 to Hillcrest Elementary School from HC PTSA for end of year field trip busing. Donation of \$250.00 to Indian Mounds Elementary School from My Credit Union for staff appreciation luncheon. Donation of \$331.00 to Indian Mounds Elementary School from IM PTA for end of year field trip busing. Donation of \$5,208.24 to Olson Elementary School from OLE PTA for various field trip costs throughout the year. Donation of \$1,000.00 to Jefferson High School from IntriCon Inc. for the JHS Robotics team. Donation of \$500.00 to Jefferson High School from Schmitt Music Company for the Orchestra Festival String Quartet Sectional leader's fee. Donation of \$5,241.52 to Jefferson High School from Jefferson Band Booster Club for April and May fundraisers for band student escrow accounts. Donation of \$5,140.56 to Jefferson High School from Boys & Girls Track Booster Club for track uniforms and equipment. Donation of \$5,842.60 to Jefferson High School from the Jefferson Baseball Boosters Club for coaches' salaries and equipment. Donation of \$11,625.03 to Jefferson High School from Jefferson Theatre Company for costume coordinator salaries and theater director salaries. Donation of \$446.60 to Jefferson High School from JHS Girls Lacrosse Booster Club for equipment. Donation of \$7,500.00 to Kennedy High School from Ms. Paula Patineau for the "Yes We Can" scholarships for seniors. Donation of \$595.60 to Kennedy High School from KHS Instrumental Boosters for the Orchestra Hall field trip busing. Donation of \$500.00 to Kennedy High School from Mr. Gaylord May for the Kennedy Community Alliance program. Donation of \$372.60 to Kennedy High School from KHS Senior Class Party to pay for busing. Donation of \$300.00 to the ESC Learning & Teaching Department from the Education Foundation of Bloomington for new staff Induction Breakfast in August.

Bid Award/Milk  
& Dairy Products  
2023-2025

Tom Bennett moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 accepts the St. Paul Beverage Solutions, St. Paul, MN bid to provide milk and related dairy products to the District for the period of July 1, 2023 to June 30, 2025, and approve the contract with St. Paul Beverage Solutions to facilitate these purchases, with an option to extend two single year renewals. Motion carried unanimously.

This bid is for the District's estimated annual requirement of milk and related dairy products which includes cottage cheese, sour cream and yogurt. Although the bid was publicly advertised and local vendors were invited to submit bids, only one bid was received. Other milk vendors declined to submit a bid based on distribution concerns and inability to meet delivery requirements.

Committed Fund  
Balance Categories  
2022-2023

Tom Bennett moved, Matt Dymoke seconded, that the School Board of Independent School District 271 approves the following Committed Fund Balance Categories for the 2022-2023 fiscal year:

1. Wellness Dollars
2. Band Uniform and Instrument Replacement
3. Staff Development
4. High School Athletics and Activities
5. Middle School Athletics and Activities
6. Site Department Carry-Over Funds
7. ESSER Balance

Motion carried unanimously.

To conform to new Governmental Accounting Standard Board (GASB) Statement 54 and Policy 701.3, we are asking the School Board to approve Committed Fund Balance Categories. The actual dollar amounts for each category will be presented to the School Board for approval after completion of the 2022-23 fiscal year audit.

Compensatory  
Revenue Allocation  
New Plan

Beth Beebe moved, Dawn Steigauf seconded, that the School Board of Independent School District No. 271 approves the new compensatory revenue allocation listed below. Motion carried unanimously.

### **Compensatory Revenue Allocation Plan FY 2023-24**

**Overview:** Statute 126C.15 Basic Skills Revenue funding is allocated to school districts based on free and reduce meal counts by site (school number). District Administration uses this data to create budget staffing sheet allocations. Each site receives its full amount of funding to be used for interventions, EL staffing, class size reduction or other expenditures determined by the site.

**New Information:** In 2022-23 MDE changed their practice of automatically enrolling families with students in SNAP (Supplemental Nutrition Assistance Program) and added students (families) on Medicaid. Results of this change had a significant increase in our 2023-24 Compensatory Funding. Two concerns with this increase are: 1) Medicaid enrollment based on Covid Medicaid status which could be inflated 2) The new legislation for free meals for all, could affect funding on families not in either of these programs resulting in less funding.

**Proposal 2023-24 and beyond site allocations:** Since this additional funding is unknown after 2023-24, Administration is proposing a new compensatory allocation plan for the School Board's approval. This proposal, which meets the requirement of statute 126C.15 subdivision 2 Building Allocation, that 80% of the site compensatory funding can be reallocated to all sites based on district wide needs. The original allocation for 2023-24 would reallocate the 50% back to sites in the following areas:

- 1) Hold sites harmless to 2022-23 funding levels plus inflationary increase
- 2) Reduce direct staffing allocations based on enrollment. The plan continues to use all funding for site needs such as: interventions, EL staffing, class size reduction or other expenditures determined by the site.

Budget 2023-2024  
Adoption

Beth Beebe moved, Matt Dymoke seconded, that the School Board of Independent School District 271 approves the proposed 2023-24 revenue and expenditure budgets for all funds. Motion carried unanimously.

There are six major budget areas:

1. General Fund:  
General Operations/Transportation, Operating Capital, Alternative Facilities (Deferred Maintenance), Capital Projects (Technology/Security), Student Activities
2. Food Service
3. Community Education:  
Programming, Support Services
4. Alternative Facilities (Bond Proceeds)
5. Debt Service
6. Insurance and Internal Services, Other Post-Employment Benefits  
Trust/Debt Service:  
Self-Insured Dental, Self-Insured Medical, Severance and Vacation accrual

The rationale and justification for the proposed budgets were discussed in detail at the May 22, 2023 School Board Meeting.

Policy Review

The Board Policy Committee met on June 14, 2023 to review policies. Matt Dymoke, Chair of the Committee, provided an overview of policies moved forward for School Board information and discussion.

**Policy 410, Family and Medical Leave – Mary Burroughs**

*Recommendation: REVISED*

This policy is to ensure compliance with the Family and Medical Leave Act of 1993 (FMLA) and the Minnesota parenting leave law. This policy is one needing annual review. Language updates have been made to the policy.

**Policy 413, Harassment and Violence – Jenna Mitchler/Mary Burroughs**

*Recommendation: NO CHANGE*

This policy is to maintain a learning and working environment free from harassment, unlawful discrimination, and violence on the basis of protected class. This policy is one needing annual review.

No change is recommended to this Policy. A minor edit was made to use gender neutral language in the regulation.

**Policy 514, Bullying Prohibition – Jenna Mitchler**

*Recommendation: NO CHANGE*

This policy is to ensure a system is in place to prevent and respond to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior. No changes are suggested for this Policy. New guidelines have recently been added for this policy. The School Board approved of Dr. Mitchler including those in the final document.

**Policy 522, Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process – Jenna Mitchler**

*Recommendation: REVISED*

This policy is to provide equal educational opportunity for all students and staff and to prohibit discrimination on the basis of sex or sexual orientation pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. MSBA suggests adding the name and email address of the Title IX coordinator, and, thus, this edit has been made.

**Policy 550, Student Handbooks – Jenna Mitchler**

*Recommendation: REVISED*

This policy is to protect and enhance students' educational experiences and to ensure that student handbooks are updated and distributed annually and contain essential information that informs students of key provisions of District Policies as well as where to locate them. When this Policy was readopted in 2022, elementary schools did not all have a common handbook. Starting in the 2022-23 school year, elementary schools will have handbooks. New information from MSBA calls for handbooks to include where to find information for Bullying Prohibition (Policy 514) and School Meals (Policy 534). The School Board approved of Dr. Mitchler including those to be listed in the regulation portion of the final document as well as resources related to suicide prevention.

**Policy 722, Public Data Requests – John Weisser**

*Recommendation: NEW*

This policy is to recognize the District's responsibility relative to the collection, maintenance, and dissemination of public data, and provide clarity around managing public data requests under Minnesota Government Data Practices Act (MGDPA).

New Strategic  
Plan Adoption

Dawn Steigauf moved, Matt Dymoke seconded, that the School Board of Independent School District 271 approves the new strategic plan 2023-2028 for Bloomington Public Schools including the Mission, Vision, Core Values, Motto, Portraits and Goals. Motion carried unanimously.

Catalyst for Educational Change (CEC) was the consulting firm that assisted in guiding the district through a comprehensive process for developing a new strategic plan for the Bloomington Public Schools. A 90-member planning team representative of students, staff, parents, community leaders and district leadership met for virtual orientation on January 18, three full-day in-person sessions: February 7 was a Data Retreat, February 28 was a Vision Retreat, March 28 Setting Direction and a virtual final meeting on May 2.

Throughout the process, all agendas, materials, and feedback information was and is available on the District website. The School Board met virtually with the consultants after each work session of the planning team. With the approval of the new plan, next steps include action teams forming and working to refine and enhance strategies to meet the goals. "Living the Plan" training and coaching will be guided by CEC as we continue to work to ensure each goal and strategy has indicators, measurements and targets. Quarterly updates will be provided to the School Board.

Board Member Handbook

Dawn Steigauf moved, Matt Dymoke seconded, that the School Board of Independent School District 271 approves the content for the new Board Member Handbook. Motion carried unanimously.

As part of this year's professional development sessions work with TeamWorks International, the school board went through the process of developing a handbook for school board members. This will provide guidance relating to the role of being a school board member for those currently serving and those who will serve Bloomington Public Schools in the future. Once in its final format, the handbook will be available on the District website. The handbook will be reviewed annually at the organizational meeting of the school board.

School/Board Member Ambassador Pairings 2023-2024

School/Board Member Ambassador pairings have changed for the 2023-2024 school year. The information will be posted on the District's website.

Superintendent Evaluation 2022-2023

Chair Heather Starks provided a summary statement regarding superintendent evaluation. In the closed session on Monday, June 12, the School Board met to conduct an evaluation of the Superintendent for the 2022-2023 school year. There will be another closed session tonight, June 26, to continue the superintendent evaluation process and discuss compensation parameters for future contract negotiations.

Board Self-Evaluation Summary 2022-2023

Chair Heather Starks provided a summary statement regarding the School Board self-evaluation for the 2022-2023 school year. Highlights are as follows: Between June 14-21, 2023 board members completed an online self-evaluation. There were two parts. Part one was based on Board goals for the 2022-2023 school year. Part two was based on standards for effective board governance. Goals for 2022-2023 school year were: Position district to achieve passage of the Safe & Innovative Schools Renewal Levy. Develop a new strategic plan. Create clarity regarding district committees/ purpose/ members/ roles/responsibilities. Improve understanding of Board governance responsibilities versus management (Superintendent). Improve community engagement.

Board members were asked to rate themselves or the School Board by evaluating 42 qualities from the following six standard areas: governance, board operations, operational oversight, policy, community engagement. The same self-evaluation tool was used as last year making it easy to compare to this year. Results showed an average 3.20 on the goals section and 3.27 on the standards section. The standards average score increased from 2.94 last year to 3.27 this year. It helped that growth areas were identified last year and focused on this year. A consultant was engaged to provide professional development, which resulted in a positive impact on work in the areas of governance and trust.

Themes emerged for the coming year--defining committee roles and Board assignments to them, community engagement practices and continuing professional development. Goal discussion for next year will commence in August.

Chair Starks expressed appreciation to board members for their commitment to the work this year that included a number of professional development sessions including an all-day Saturday session, and to Tom Bennett for establishing the self-evaluation process last year. Board members commented on this year's process and the value of the professional development sessions.

VIII. BOARD MEMBER REPORTS

Matt Dymoke highlighted the Education Foundation of Bloomington golf tournament July 25—golfers and volunteers needed. Mia Olson reported that the PTSA is now a PTO and Early Learning Services will have an information table at the Bloomington Farmers Market on Wednesday nights. Tom Bennett reported on the District 917 all-day bargaining training with the Bureau of Mediation Services. There is a meeting of District 917 member districts on July 12; featured speaker will be Laura Booth. Dawn Steigauf reported on the May SECAC meeting. She shared that there will be an information meeting on July 19 at 7 pm for anyone interested in learning about the role of a School Board member. The terms of three board members end in December. The School Board election will be in November. Nelly Korman reminded School Board members of the August 4 AMSD meeting and to take time to review the effects of the recent legislative session. Beth Beebe highlighted the upcoming MSBA Summer Leadership Conference.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, Chair Heather Starks adjourned the meeting at 8:44 p.m. A closed session for superintendent evaluation commenced upon the conclusion of the meeting.

Mia Olson, Clerk