

# Aviben 403(b) Administration for Participants

Your dedicated third-party administrator (TPA) for all 403(b) transactions

### **Transaction Processing Made Simple**

As your employer's 403(b) TPA, Aviben reviews and authorizes all paperwork for 403(b) distributions, loans, exchanges, rollovers, transfers, and other transactions.

You can submit transaction paperwork online or by fax or mail:

• Online: <a href="https://aviben.com/services/403b/">https://aviben.com/services/403b/</a>

• Fax: 763-689-6685

• Mail: 1995 E. Rum River Dr. S., Cambridge, MN 55008

Online submissions require no additional forms. If submitting by fax or mail, please include the Transaction Processing Form from the Aviben 403(b) Administration website.

## **Need Assistance?**

If you have any questions about transaction-related inquiries, our team is here to help! Our friendly and knowledgeable service team based in Cambridge, Minnesota can assist you with the transaction process.

#### **Contact Us:**

Phone: 763-689-0111 or Toll Free: 855-369-5518

• Email: acssupport@aviben.com

Hours of Operation: Monday-Friday: 8:00 AM-4:00 PM

# Aviben 403(b) Administration Resources

### **Paperwork Submission Form**



#### Website



### Questions?

